

Madeleine (Maddie) Thompson

WRITER, ARTIST, MISSION-DRIVEN CHANGEMAKER

CONTACT

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OBJECTIVE

Ambitious, results-oriented professional passionate about compelling communication and seeking a challenging role in creating, telling, and preserving stories to further human connection.

EDUCATION & RECOGNITION

Centre College | Danville, KY | 2021 – 2025

GPA: 3.86

- **Degree:** Bachelor of Arts in English literature, minor in creative writing.
- **Academic Honors:** Magna Cum Laude (2025), Dean's List (2021 – 2025), Visual Arts Scholarship (2021–2025), Mason Knuckles English Prize (2023), The Creative Writing Award (2025).

Published Work

- CancerFree KIDS Annual Scarf Design (2021).
- Illustrated portrait of John Prine for *The Wisdom of John Prine* by Nancy Moeckel (2022).

PROFESSIONAL EXPERIENCE

Recreation Specialist

City of Charleston | Charleston, SC | Summer '25 – Present

- Develops and promotes recreation programs, including arts and crafts, cultural arts, sports leagues, fitness classes, and social recreation to meet the needs of the community.
- Tracks program attendance, feedback, and facility finances to inform ongoing departmental success.
- Supervises part-time staff to ensure operational goals and uphold positive community interaction.

Logistics Account Executive Trainee

TQL | Cincinnati, OH | Spring '25 – Summer '25

- Channel rigorous logistics training program into immediate sales impact.
- Handle life cycle of shipments through entry, tracking, problem resolution, and post-delivery checks.
- Build and maintain quality relationships with customers by meeting their shipping needs.
- Managing BOLs and other financial resources to increase broker/customer efficiency.

Director of Grants (remote)

Final Strike Collaborative | Bronx, NY | Spring '23 – Present

- Cofounder and author of organization blog, *FSC Fireside*
- Wrote nine grant proposals resulting in \$1700 in funding.
- Awarded 2023 grassroots grant from The Pollination Project and 2024 Broadway Green Alliance grant to fund materials seeking to establish presence at local markets.
- Coordinated grant proposal and script for a donor video into final round of consideration for the largest-to-date award of \$200,000, though ultimately not awarded.

Social Media Coordinator (intern)

CancerFree KIDS | Cincinnati, OH | Spring '23 – Summer '25

- Generated social media content for CancerFree KIDS platforms boosting reach by over 120% and engagement by over 500% as measured by social metric tracking.
- Created reports in Meta Business Suite to monitor community engagement metrics and identify potential ways to boost engagement using social media.
- Facilitated participant engagement for various fund-raising events including organizing communication for the 100-Mile Challenge resulting in increased turnout from prior year.
- Increased community awareness through effectively written blog content.
- Researched and wrote grants to further organization funding.

In addition, various roles at Centre College including writing center tutor, head news editor, and production stagehand.

DEMONSTRATED SKILLS

- **Certifications:** Adult, Child and Baby First Aid/CPR/AED Red Cross Certification
- **Initiative:** Launched and marketed a running club and zumba class, both held twice weekly, to improve overall physical well-being for fellow students.
- **Reliability, Time Management, and Organization:** Managed a full-time course load while working part-time in various roles.
- **Community Engagement:** Actively volunteered as after-school program ESL tutor.
- **Creativity:** Painted utility box for StreetSpark citywide "Murals Beyond Utility" project.
- **Software/Tools:** Microsoft Office Suite, Meta Business Suite, Adobe Creative Cloud Suite, Loomly, Constant Contact, Canva, RecTrac, Social Media integration (Instagram, TikTok – Reels, LinkedIn, Facebook), graphic design, video production, sewing machine operation.